



Premier of Queensland

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MINISTER'S OFFICE

22 JAN 2014

For reply please quote: EC/KG – TF/13/25503 – DOC/13/205792

14 January 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
Small Business and Commonwealth Games
GPO Box 1141
BRISBANE QLD 4001

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Telephone +61 7 3224 4500
Facsimile +61 7 3221 3631
Email ThePremier@premiers.qld.gov.au
Website www.thepremier.qld.gov.au

Dear Minister

The 2014 Queensland Reconciliation Awards are now open for nomination.

An important initiative of the Queensland Government, these annual awards recognise exceptional projects or organisations fostering reconciliation in our community and working towards a better quality of life for all Queenslanders.

I request your support to help promote these important awards and encourage nominations from Indigenous and non-Indigenous businesses, community organisations, schools and universities.

Four categories are offered in the 2014 awards: business, community, education and partnership. Each category winner will receive \$5000 in prize money. Included with this letter is a copy of the guidelines and nomination booklet. Additional copies can be downloaded from the website at www.reconciliation.qld.gov.au.

For more information please contact Ms Kristie Gillman from Events Coordination in my department by email at reconciliation.awards@premiers.qld.gov.au or on telephone (07) 3003 9121. Nominations close on Monday 3 March 2014.

Reconciliation is everyone's business and I look forward to celebrating the achievements of projects and initiatives across the State.

Thank you for your support of the 2014 Queensland Reconciliation Awards.

Yours sincerely

CAMPBELL NEWMAN

*Encl



Queensland
Government

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Premier of Queensland

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MINISTER'S OFFICE

29 JAN 2014

For reply please quote: EP/AP – TF/14/1316 – DOC/14/11427

28 JAN 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
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Dear Minister

Jann,

I am writing to invite you to the first meeting of the Business Advisory Forum for 2014.

I was pleased to establish the forum last year to further enhance engagement on key business and economic issues, to allow the Government to be more responsive to the needs of business and industry, and to discuss ideas on the future growth and prosperity of Queensland's economy.

Thanks to the contributions of members, the forum has been a great success so far. Topics have ranged from red tape reduction to innovation, and participants have been able to provide us with valuable feedback on how we can improve the business environment in Queensland.

This feedback has led to real action. Just a few examples include reform to the opening hours applications process, working with local government to streamline approvals, and the establishment of a workplace health and safety (WHS) working group to focus on red tape issues, including the compliance costs of national WHS law.

More information on the many other actions we have taken as a result of the forum is attached to this letter.

I hope we can continue to build on this good work. The next forum will be held on Thursday 20 February 2014, and will focus on *The Queensland Plan* — the roadmap for the State's future. *The Queensland Plan* is being developed through a collaborative process, and will outline our shared vision for the next 30 years and identify local and statewide priorities. A draft version of *The Queensland Plan* is enclosed with this letter for your information.

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We want to hear the input of key business leaders in Queensland about how this plan can be improved. I have asked members to come to the forum to share their thoughts on the plan, including their reaction to the targets and measures in the plan, what aspects of the plan are most important to them, and where their businesses may wish to be involved.

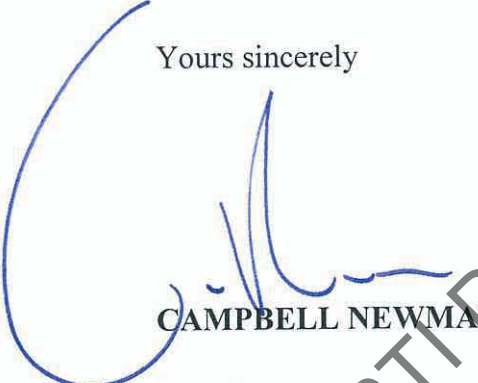
This first forum for the year will be held in the impressive RoomThreeSixty, Level 10, Y Block, Queensland University of Technology (QUT), 2 George Street, Gardens Point. The forum will run from 7.00 am to 9.00 am, with breakfast being served from 7.00 am.

Following the forum, Vice Chancellor Professor Peter Coaldrake AO, welcomes you to take a tour of one of Brisbane's newest landmarks, QUT's Science and Engineering Centre — bringing together teaching and research in science, technology, engineering and mathematics in a world-leading model and dynamic community hub.

Please send your RSVP to Ms Bronwyn Davies, Senior Functions and Protocol Coordinator, Protocol Queensland, before 7 February 2014 on telephone (07) 3003 9249 or by email at Bronwyn.Davies@premiers.qld.gov.au. The Protocol Queensland team will also be able to answer any questions about the venue, and register your interest for the tour. Please note, as with all forum meetings, this is a personal invitation and is not transferable.

For further information about the forums, I invite you to contact my Executive Officer, Ms Kate Davies, on telephone (07) 3719 7039

Yours sincerely



CAMPBELL NEWMAN

*Encls

Key Actions to Date Arising from the Business Advisory Forum

Trading Hours

- Amendments have been passed to allow a single QIRC Commissioner to hear trading hours matters, rather than the previous full bench requirement. Two additional Commissioners have also been appointed to increase capacity. These actions will reduce the time required to hear matters.
- A process to examine and address the anomalies in trading hours identified by CCIQ is being undertaken by Queensland departments. It is expected that further input will be required from business, particularly specific examples of anomalies other than those identified by CCIQ.

Local Government regulation

- Queensland Treasury and Trade (QTT) has undertaken initial consultation with relevant Departments and LGAQ and, based on those discussions, is currently working with the Office of Best Practice Regulation (OBPR) to identify Local Government regulatory roles and responsibilities and areas where most benefit could be obtained. QTT will be undertaking ongoing consultation with LGAQ on this issue.
- Significant planning reforms with regard to Local Government are underway to streamline approval processes and make it easier to conduct business throughout Queensland.
- The Department of State Development, Infrastructure and Planning is currently reviewing the existing charging framework for Local Government infrastructure charges.

Regulator behaviour and culture

- QTT is leading a government-wide project to reduce reporting burdens, including where there is duplication with other levels of government, and have placed information about the regulatory reforms on the QTT website in a simple interactive format to enable business to identify reforms that affect them (www.treasury.qld.gov.au/redtape).
- Based on the Productivity Commission report "Regulator Engagement with Small Business", and Australian Industry Group's proposed principles, QTT engaged the OBPR to provide advice on establishing a way to foster better regulator engagement across Queensland regulators. Based on OBPR's advice, QTT is now commencing further investigation of, and consultation with regulators, to progress this work.
- The Department of Justice and the Attorney-General has established a WHS working group to focus on red tape issues, including compliance costs of the national WHS law.
- We investigated and confirmed that 2 drink limits at venues is not a government requirement, just a policy adopted by the venue.

Tourism and innovation

- The Government has released the "Queensland Drive Tourism Strategy 2013-2015", and is finalising a Queensland Camping Options Guideline for local governments. The guideline will provide local governments with a number of best practice models which they could adopt as part of their approach to managing non-commercial camping.
- We are continuing to work on improving assistance for travellers around Australia, such as improving Roadside Rest Areas and providing better dissemination of information about key assistance areas.
- Minister Stuckey is continuing to examine how on-beach infrastructure could be improved, given its implications for the tourism sector.
- Examining different mechanisms to attract top businesses in Queensland, such as bringing together research institutions and innovative businesses, and encouraging networking receptions.



Premier of Queensland

RECEIVED
MINISTER'S OFFICE

12 FEB 2014

For reply please quote: CALS/AC - TF/14/2008 - DOC/14/15655

11 FEB 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
Small Business and Commonwealth Games
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Dear Minister *Jann,*

I am writing to remind all ministers about the requirements of Executive Council Minutes (ECMs) and late ECMs, given the significant number of late ECMs that have been submitted to the Governor in Council over the last year.

The *Queensland Executive Council Handbook* (the handbook) states that signed ECMs must be lodged with the Executive Council Secretariat by 1 pm each Monday, for consideration at the Executive Council meeting held on the Thursday of the following week.

In accordance with the handbook, the lodgement of late ECMs should only take place in circumstances where genuine, unforeseen, urgent matters of state arise. Only in such circumstances, should you seek my approval for an ECM to proceed as late to an Executive Council meeting. When seeking my approval for a late ECM, you must include the reasons for urgency, as well as the reason for the late lodgement of the ECM, in your request.

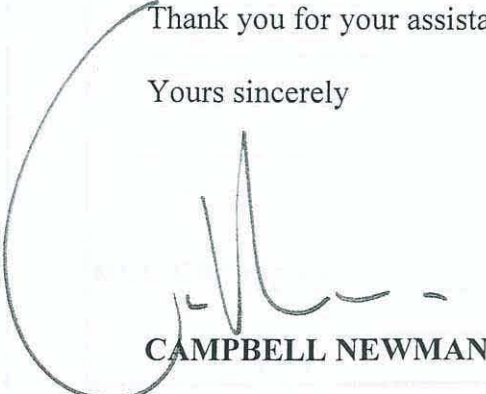
The handbook also states it is preferable for a minister lodging a late ECM to attend the Executive Council meeting, where the respective minister will be expected to explain the reasons for the urgency to the Governor. Should you submit a late ECM, you will be requested by my office to attend the Executive Council meeting.

Please ensure that your department plans matters for consideration by the Governor in Council in advance, to avoid the need for a late lodgement.

Should your department require further information, Mr Leighton Craig, Director, Appointments and Constitutional Services within my department, can be contacted on telephone (07) 3003 9229.

Thank you for your assistance with this matter.

Yours sincerely


CAMPBELL NEWMAN

Release



Premier of Queensland

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MINISTER'S OFFICE

6 MAR 2014

For reply please quote: EC/MW – TF/14/3506 – DOC/14/29877

- 5 MAR 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
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Dear Minister

I received an email on Tuesday 28 January 2014 from Mr Lindsay Bennett about support for the 2014 Mercedes-Benz Fashion Festival.

The festival is an opportunity to showcase the talents of local fashion designers while growing the economy of our retail industry, and will be held in Brisbane from 25 to 29 August 2014.

I am pleased to advise the Queensland Government, through the Department of the Premier and Cabinet, will provide \$80 000 (exclusive of GST) in cash support to Lindsay Bennett Marketing Pty Ltd for the 2014 Mercedes-Benz Fashion Festival.

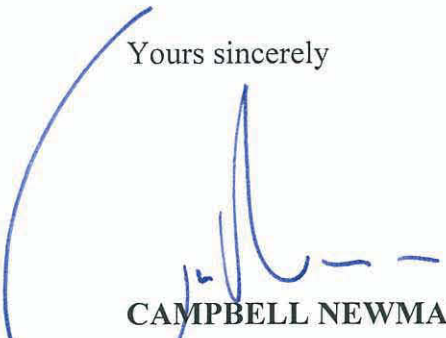
This funding is provided with the understanding that it is for one year only. I have advised Mr Bennett to work with Tourism and Events Queensland (TEQ) to develop his event for consideration as part of the TEQ Major Events Funding program and that any future sponsorship is sought via this program.

Ms Prue Laven, Sponsorship and Policy Manager within my department, will manage the sponsorship and will facilitate the relationship between TEQ and Mercedes-Benz Fashion Festival to help develop the suitability of the festival for Major Events Funding.

Should your office or relevant departmental officers have any queries regarding this request, Ms Laven can be contacted by email at prue.laven@premiers.qld.gov.au or on telephone (07) 3003 9119.

Thank you for your assistance in this matter.

Yours sincerely


CAMPBELL NEWMAN

*This sort of event
is one that should
be supported & built up.*



Premier of Queensland

RECEIVED
MINISTER'S OFFICE

6 MAR 2014

For reply please quote: SP/BC – TF/13/21124 – DOC/13/177036

- 5 MAR 2014

The Honourable Jann Stuckey MP
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Dear Minister

I am writing in relation to the *Public Service and Other Legislation (Civil Liability) Amendment Act 2014* (the PSOL Act) that was passed by the Legislative Assembly on 12 February 2014.

As you know, the PSOL Act was introduced following a review of the State's indemnity arrangements, and will provide broad legislative immunities from civil liability in the *Public Service Act 2008* (PS Act) and the *Police Service Administration Act 1990* (PSA Act) for public service employees and police officers. It is proposed that the PSOL Act will commence on 31 March 2014.

A copy of the amendments can be found through the Queensland Parliament website at www.parliament.qld.gov.au and by clicking on (1) 'Work of the Assembly', (2) 'Bills and Legislation', and (3) 'Bills this Parliament'.

The amendments to the PS Act will apply to those state employees currently defined in the existing guideline for the grant of indemnities and legal assistance to state employees. This includes public servants employed under the PS Act, ministerial staff, employees of Hospital and Health Services, ambulance and fire service officers, and members or employees of government entities that represent the State, such as board members. However, the provisions will not apply to persons employed by government-owned corporations or government companies.

The legislative protection will ensure that civil liability does not attach to public service employees when they are acting in an official capacity, instead transferring liability to the State. The protection is intended to cover the full spectrum of functions that a public service employee engages in on a daily basis. However, the amendments will enable the State to take action against an employee who has not acted in 'good faith and without gross negligence'.

Release

On 14 March 2013, Mr Jon Grayson, Director-General, Department of the Premier and Cabinet (DPC) wrote to all other directors-general asking them to provide a list of existing legislative immunities within their portfolios, as part of the review of indemnity arrangements. Agencies identified over 300 existing immunities across a range of legislation.

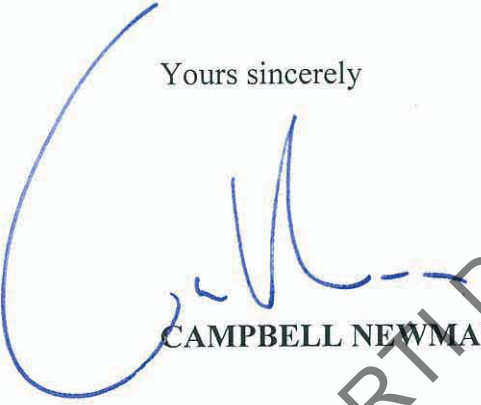
Given that a broad legislative immunity will soon apply to public service employees and police officers, there is a need to consider whether these existing legislative immunities are still required. Many of these immunities may provide the same or a lower level of protection for employees.

Therefore, I request that each department assess their existing legislative immunities to determine whether they are still necessary or whether they should be repealed. The aim of this exercise is to remove any unnecessary provisions and streamline the legislative protections that exist in legislation.

I ask that you report back to me by 31 May 2014 on the review of existing immunities within your portfolio, including the proposed process and timing for repeal of any unnecessary provisions. My expectation is that any legislative amendments will be progressed in 2014 and I have asked that DPC monitor departments' compliance with this process. If your agency requires further information, they should contact Ms Rebecca McGarrity, Social Policy, DPC by email at rebecca.mcgarritty@premiers.qld.gov.au or on telephone (07) 3003 9375.

Thank you for your attention to this matter.

Yours sincerely



CAMPBELL NEWMAN



Premier of Queensland

RECEIVED
MINISTER'S OFFICE

7 MAR 2014

For reply please quote: ACS/RG – TF/14/709 – DOC/14/28718

- 6 MAR 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
Small Business and Commonwealth Games
GPO Box 1141
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Email ThePremier@premiers.qld.gov.au
Website www.thepremier.qld.gov.au

Dear Minister

As you know, on 26 February 2014, I announced that Her Majesty The Queen approved the appointment of the Honourable Paul de Jersey AC as the 26th Governor of Queensland from 29 July 2014.

I am writing to invite you to two Executive Council functions to mark the change of Governors.

The term of Her Excellency Ms Penelope Wensley AC will come to an end on 29 July 2014. A light luncheon will be held in conjunction with an Executive Council meeting (ECM) on Friday 25 July 2014. The ECM will be held in place of the usual Thursday ECM for that week, and will be the final ECM over which Her Excellency will preside. I ask that you attend the meeting and luncheon, from 11.25 am until 1.00 pm, to be held in the Cabinet Room, level 13, Executive Building.

The Honourable Paul de Jersey AC will be sworn in as Governor of Queensland on Tuesday 29 July 2014. Your attendance at the first ECM to be presided over by the incoming Governor, on Thursday 31 July 2014, is also requested. The ECM will be held at Government House and will commence at 11.45 am. The ECM will also be followed by a light luncheon.

Arrangements will be made for an official portrait of all members of the Executive Council and the Governor to be taken on each of these occasions.

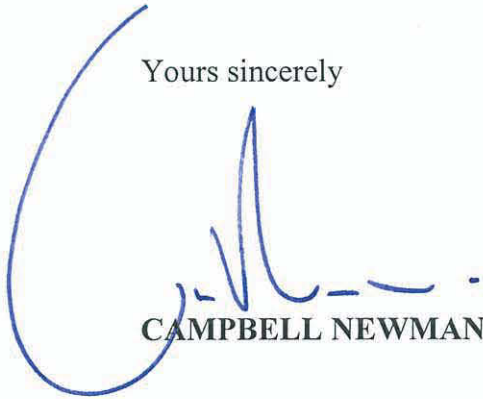
It would be appreciated if your office could indicate your attendance to Ms Michelle Ulmer, Protocol Queensland within my department by email at michelle.ulmer@premiers.qld.gov.au. Should your office have any queries about this matter, Ms Ulmer can be contacted on telephone (07) 3003 9255.

Release

Please also note that the official farewell reception for Her Excellency Ms Wensley will be held at in the Boulevard Room, Brisbane Convention and Exhibition Centre between 6 pm and 8 pm on Monday 7 July 2014. Invitations for the farewell reception, as well as the swearing-in ceremony on 29 July 2014, will be forwarded to you shortly.

I look forward to your attendance at these important occasions.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Campbell Newman', with a large, sweeping initial 'C' on the left.

CAMPBELL NEWMAN

RTI DL RELEASE - DTESB



Minister for Tourism, Major Events,
Small Business and the Commonwealth Games

19 March 2014

Level 26
111 George Street Brisbane 4000
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Telephone +61 7 3224 2004
Facsimile +61 7 3003 0229
Email tourism@ministerial.qld.gov.au

The Honourable Campbell Newman MP
Premier of Queensland
Executive Building
100 George Street
BRISBANE QLD 4000

Dear Premier,

Request for Leave

I write to formally request leave for the period 28th June to 5th July (inclusive).

During this period, I request that Minister Davis be appointed in the position of Acting Minister for the portfolio of Tourism, Major Events, Small Business and the Commonwealth Games.

Yours sincerely

HON JANN STUCKEY MP
Minister for Tourism, Major Events,
Small Business and the Commonwealth Games

Release



Premier of Queensland

RECEIVED
MINISTER'S OFFICE

20 MAR 2014

For reply please quote: CS/MK – TF/14/4071 – DOC/14/30021

19 March 2014

The Honourable Jann Stuckey MP
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Dear Minister

I write to remind you again of the need for the security of Cabinet information and document management processes.

As you know, all Cabinet documents, including in particular decisions, submissions and their attachments and drafts of these documents, are strictly confidential. Matters discussed by Cabinet can have significant implications for the State, business and individuals, and the unauthorised disclosure of these matters can be damaging to the public interest and/or detrimental to the companies and individuals affected by Cabinet decisions.

Unlawful disclosure of Cabinet-in-Confidence information may constitute an offence under the *Criminal Code*, and *Public Sector Ethics Act 1994* and constitute official misconduct under the *Crime and Misconduct Act 2001*. Offence provisions relating to unlawful disclosure of information relate to both electronic and hardcopy forms of documentation.

Ministers and chief executive officers are accountable for Cabinet-in-Confidence information held within their respective portfolios/departments.

Accordingly, I am requesting that all ministers ensure that measures are in place to protect the security and confidentiality of Cabinet-related information within their portfolios. In particular, please ensure that your staff are aware of the following:

- When not being viewed, hardcopy Cabinet material is to be stored in a secure area (not left on work desks).
- Cabinet documents are not disclosed to organisations that are external to the government, such as government-owned corporations or non-government organisations. When consulting with an external organisation on material to be submitted to Cabinet, the relevant text should be removed from the document as standalone text and any reference to Cabinet or CBRC consideration removed.
- If distributing Cabinet related material within Government for consultation purposes, ensure that 'Cabinet-in-Confidence' is in the subject line or in the message box, that appropriate security measures are taken (for example, password protection), and that the documents be identified as 'consultation drafts'.

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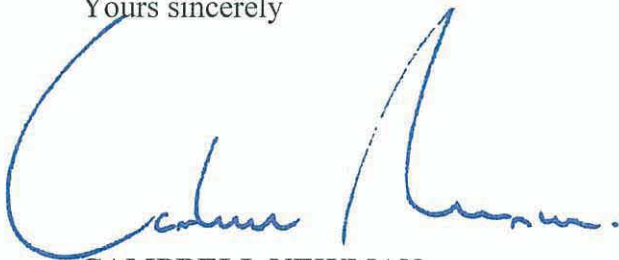
Please also ensure that all staff in your office are familiar with the procedures for managing Cabinet information, as outlined in section 4.14 of the *Queensland Cabinet Handbook*, which can be viewed online at www.cabinet.qld.gov.au. To assist you in this process, please find enclosed a quick reference guide to handling Cabinet documents.

As you know, Cabinet Legislation and Liaison Officer (CLLO) units are established in each department, and they are responsible for the secure management, storage, circulation and access to Cabinet and Cabinet related documents. I encourage you to work closely with your Director-General and CLLO when dealing with Cabinet material.

Mr Jon Grayson, Director-General of the Department of the Premier and Cabinet is writing to all directors-general to enforce this message across Queensland government departments.

Thank you for your assistance.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Campbell Newman', with a large, stylized initial 'C'.

CAMPBELL NEWMAN

*Encl

RTI DL RELEASE - DTESB

SECURITY AND MANAGEMENT OF CABINET INFORMATION

The *Queensland Cabinet Handbook* provides a definition of Cabinet documents (section 1.7) and further details about the security and management arrangements for Cabinet information (section 4.14).

The following provides an overview of these requirements. Please refer to the *Queensland Cabinet Handbook* at www.cabinet.qld.gov.au for further information.

- **What are Cabinet Documents? - refer to section 1.7, *Queensland Cabinet Handbook***
 - Submissions, briefs, decisions
 - Attachments to submissions created for the purpose of submission to Cabinet
 - Legislative proposals, Bills etc
 - All correspondence and other material relating to Cabinet matters
 - Rough drafts, copies or extracts of the above
- **Why is there security of Cabinet information? - refer to section 4.14, *Queensland Cabinet Handbook***
 - Cabinet submissions and decisions are confidential
 - Matters discussed by Cabinet can have significant implications for the State, business and individuals
 - The unauthorised disclosure of these matters can be damaging to the public interest and/or detrimental to the companies and individuals affected by Cabinet decisions.
 - Unlawful disclosure of Cabinet-in-Confidence information may constitute an offence under the *Criminal Code, Public Sector Ethics Act 1994* and constitute official misconduct under the *Crime and Misconduct Act 2001*
- **How to handle Cabinet information – refer to section 4.14.1-7, *Queensland Cabinet Handbook***
 - Cabinet information maintained in electronic or hardcopy form, must be subject to the same security consciousness as any documents actually considered by Cabinet or generated as a result of Cabinet's deliberations
- **TRIM Cabinet Information System (TCIS) copies of Cabinet Submissions**
 - Each individual who has access to TCIS is allocated a unique number
 - Printed TCIS documents are bar-coded and tracked and therefore need to be returned to Cabinet Secretariat, DPC

DO's	DON'Ts
Put away any hardcopy Cabinet material you are working on in a secured area	Leave any hardcopy Cabinet material lying around your desk at the end of the work day
When distributing Cabinet related material for consultation <u>within</u> Government, ensure that 'Cabinet-in-Confidence' is in the subject line or in the message box; that appropriate security measures are taken (e.g. password protection); and that the documents be identified as 'consultation drafts'	Distribute Cabinet documents to organisations <u>external</u> to the Government. When consulting with external organisations, such as GOCs or NGOs, on material to be submitted to Cabinet, the relevant text should be removed from the document as standalone text and any reference to Cabinet or CBRC consideration removed
Return all TCIS bar-coded documents to the departmental Cabinet Legislation and Liaison Officer for return Cabinet Secretariat, DPC	File or shred TCIS bar-coded Cabinet documents
	Take any Cabinet decisions or submissions to meetings that include external stakeholders



Premier of Queensland



For reply please quote: MS/TG – TF/14/6467 – DOC/14/47225

31 MAR 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
Small Business and Commonwealth Games
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Dear Minister

As you are aware, a revised *Queensland Ministerial Handbook* has been approved and was published on the Department of the Premier and Cabinet Internet site and Ministerial Intranet on Friday 28 March 2014.

The handbook has been rewritten to remove unnecessary duplication of information and adopt plain English wording to ensure the handbook clearly and simply explains Government processes.

Amendments to the handbook include:

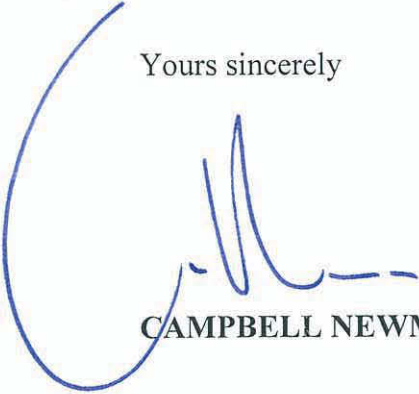
- replacing payment of actual travel meal expenses for Ministers and Assistant Ministers with the payment of travel meal and incidental allowances as per the Australian Taxation Office Taxation Determination TD 2013/16 on reasonable domestic travel expense amounts where travel involves an overnight absence
- replacing the option for staff to claim allowances or actual expenses with the payment of travel meal and incidental allowances as per the Australian Taxation Office Taxation Determination TD 2013/16 on reasonable domestic travel expense amounts where travel involves an overnight absence
- allowing staff to claim reasonable actual travel meal expenses for same day travel
- removal of reasonable limits for domestic travel meals as they are now to be paid by allowances
- clarifying that domestic limitations on working meals of in-house provision and meal limits do not apply to working meals while overseas.
- clarifying that the limitation on access by current Ministers to records of a past government of a different political party does not preclude access provisions through established right to information procedures and other established protocols governing the release of such records.

Release

I also advise that the Director-General of my department will update the directives under the *Ministerial and Other Office Holder Staff Act 2010* relating to travel allowances to align with the handbook changes.

Ministerial Services within my department will work with your Chiefs of Staff to ensure that all ministerial staff area made aware of the changes in the revised handbook.

Yours sincerely



CAMPBELL NEWMAN

RTI DL RELEASE - DTESB

Release



Premier of Queensland

RECEIVED
MINISTER'S OFFICE

3 APR 2014

For reply please quote: ACS/VS03 – TF/14/4410 – DOC/14/32716

02 APR 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
Small Business and Commonwealth Games
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Website www.thepremier.qld.gov.au

Dear Minister

sch3(2)(1)(b) Cabinet matter - Would reveal consideration of Cabinet/prejudice confidentiality

The revised remuneration procedures offer a simpler and more consistent approach to determining the remuneration for government bodies. The policy removes the need for exclusions and applies to all government bodies, including government-owned corporations (GOCs), government-owned businesses, companies, boards, councils, trusts, tribunals, panels and committees. The remuneration matrix provides new remuneration categories which take into account a body's functions and, where applicable, the business profile of the public sector entity they manage and the associated levels of independence, risk and complexity.

The new remuneration scheme commenced from the date of Cabinet approval for new government bodies, and is to be applied to existing bodies as each appointment expires or when remuneration matters are progressed to Cabinet. The existing remuneration and conditions for current appointees in your portfolio remain unchanged until their term expires, or if you consider it is appropriate to vary their remuneration and seek Cabinet endorsement of new fees.

Shareholding ministers are required to comply with the revised remuneration procedures when considering GOC chair and director remuneration. The remuneration procedures' domestic travel and motor vehicle allowances do not apply to GOCs, as the entitlement for chairs and directors to be reimbursed for reasonable out-of-pocket expenses applies.

The conditions for the appointment of public sector employees to government bodies have not changed. Public sector employees may continue to be nominated for appointment, however, they are not to be paid daily fees or annual fees except where this is approved by government. The employee's chief executive is to certify that the appointment is not connected in any way to their employment, and that their government body work will occur outside of hours of work or while on unpaid leave.

All remuneration for government bodies is to be endorsed by Cabinet. The remuneration assessment form is to be supplied to my department 28 days before you lodge an advance submission. My expectation is that remuneration assessments must include a clear rationale and supporting information to justify the proposed rates. The remuneration assessment form, reviewed by my department, is to be attached to the significant appointment submission.

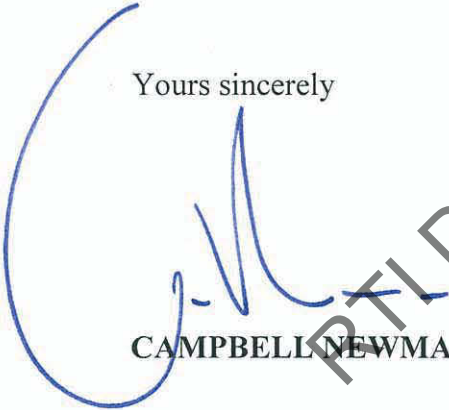
The *Cabinet Handbook* will be updated to reflect the changed requirements and the revised remuneration procedures have been published on my department's GovNet website <http://premiers.govnet.qld.gov.au> and by clicking on (1) 'Policies & Procedures', (2) 'Queensland Government Bodies', and then (3) 'Queensland Cabinet Handbook'.

In most cases, the fee ranges in the remuneration matrix align with remuneration currently paid to chairs and members of Government bodies. The new fees are not intended to increase government body expenditure and ministers may continue to recommend paying fees lower than the assessable rate or elect to not pay fees. The general principle of not remunerating advisory bodies also remains. Appointees to bodies who do not receive fees will also continue to receive reimbursement for reasonable out-of-pocket expenses.

My officers are delivering information sessions about the revised remuneration procedures and are assisting your department with the preparation of remuneration assessments for government bodies in your portfolio. Should you require any further information, you can contact Mr Tim Herbert, General Manager, Government Services, DPC by email at tim.herbert@premiers.qld.gov.au or on telephone (07) 3003 9279.

Thank you for your attention to this matter

Yours sincerely



CAMPBELL NEWMAN



Minister for Tourism, Major Events,
Small Business and the Commonwealth Games

Ref: CTS No. 08147/14

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The Honourable Campbell Newman MP
Premier of Queensland
PO Box 15185
CITY EAST QLD 4002

Dear Premier

From 1 to 6 September 2014, the Department of Tourism, Major Events, Small Business and the Commonwealth Games is once again staging the Queensland Small Business Week. The Week celebrates the contribution of small business to the Queensland economy, and promotes ways for businesses to connect to new ideas, other businesses, and to the range of information and support services offered by the Queensland Government.

Last year, the 2013 Queensland Small Business Week proved to be a great success, with over 4,500 business owners and managers attending 91 events and activities across the State. 2014 Queensland Small Business Week will build on that success and deliver forums, workshops, conferences, webinars, training, seminars and expos to every region in Queensland, to support small business growth, productivity and resilience.

This year I again invite you to be a part of the 2014 Queensland Small Business Week, at the Queensland Small Business Leaders' lunch event, to be held at Brisbane City Hall from 12.30pm to 2.30pm, Tuesday 2 September 2014. The lunch will bring together small business, large business, and stakeholders from the four pillar industries to hear from business leaders about the future opportunities to grow our small businesses, and in turn, grow our standing as an economic powerhouse.

My office will liaise with your office to discuss other opportunities for your involvement in the Week's activities, including Buy locally Saturday on 6 September.

I look forward to celebrating with you the contribution of small businesses in getting Queensland back on track.

Yours sincerely

HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release



Premier of Queensland

RECEIVED
MINISTER'S OFFICE

07 MAY 2014

For reply please quote: EP/AP – TF/14/9212 – DOC/14/57752

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06 MAY 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
Small Business and the Commonwealth Games
GPO Box 1141
BRISBANE QLD 4001

Dear Minister

I am pleased to be writing to provide you with the details of the second meeting of the Business Advisory Forum for 2014.

It was a highlight for me to see the broad and informed discussion at the last meeting in February focused on *The Queensland Plan*. Topics discussed ranged from developing regional Queensland and increasing spending on infrastructure, to improving education and language opportunities in our schools.

The feedback received from this meeting was recorded and used to inform a single Business Advisory Forum submission for *The Queensland Plan* consultation process.

The next forum will be held on Friday 30 May 2014, with the topic of 'game-changers'. As always, the success of this forum will depend on the contribution of the forum members.

I am asking members to come to the meeting prepared to share their views on what they think the one thing — or the game-changer idea is — that the Queensland Government could do to make a huge difference in their industry and/or area of interest. This one thing could be a change in regulation, infrastructure or project funding, or significant reform — I am really looking for blue sky thinking

To set the scene for the discussion, I have invited Dr Matthew Peter, Chief Economist for Queensland Investment Corporation, one of Australia's largest institutional funds managers, to provide us with his perspective on the state of the federal economy and the effect of this on the Queensland economy. As he joins us for the full discussion, it will also be a great opportunity to get Dr Peter's views on the game-changing ideas that government can undertake to drive the economy forward.

The forum will be held in the Pine Rivers Room, News Corp Australia, corner of Mayne Road and Campbell Street, Bowen Hills. The forum will run from 7.00 to 9.00 am, with breakfast being served from 7.00 to 7.30 am.

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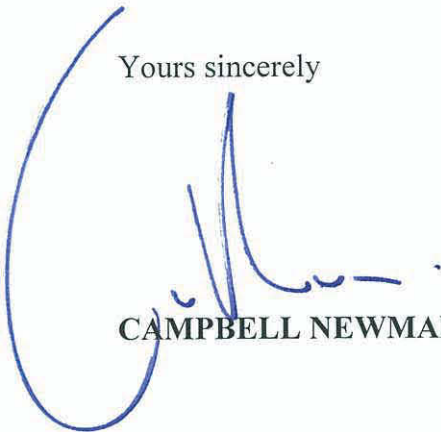
Following the forum, Mr Sean Ryan, State Director Queensland, News Corp has kindly offered a tour of News Corp's premises. Car parking for the morning is available at the front of the building.

To RSVP, please respond to Ms Bronwyn Davies, Senior Functions and Protocol Coordinator, Protocol Queensland before 16 May 2014 on telephone (07) 3003 9249 or by email at bronwyn.davies@premiers.qld.gov.au. Ms Davies will also be able to answer any questions about the venue, and register your interest for the tour. Please note, as with all forum meetings, this is a personal invitation and is not transferable.

For further information about the forums, I invite you to contact my Executive Officer, Ms Kate Davies, on telephone (07) 3719 7000. Ms Davies will be emailing you closer to the forum to provide some further information and questions in preparation for your contributions.

Look forward to seeing you there.

Yours sincerely



CAMPBELL NEWMAN

RTI DL RELEASE - DTESB

Release



Hon Jann Stuckey MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

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1 May 2014

The Honourable Campbell Newman MP
Premier of Queensland
Executive Building
100 George Street
BRISBANE QLD 4000

Dear Premier,

Staff – Office of Minister for Tourism, Major Events, Small Business and the Commonwealth Games

For your consideration and approval, I submit the following staff member to fill a vacancy in my office arising from the resignation of Administrative Office Tiarne Shaw.

Administrative Officer	Christien Duffey	Commencing – 2 nd May
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Mr Duffey has fulfilled this role for the previous 12 months during Ms Shaw's

Sch 4 - Personal information

Yours sincerely,

THE HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games



Minister for Tourism, Major Events,
Small Business and the Commonwealth Games

Ref: CTS No. 06050/14

19 MAR 2014

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The Honourable Campbell Newman MP
Premier
Member for Ashgrove
PO Box 15185
CITY EAST QLD 4002

Dear Premier

Thank you for your letter of 5 March 2014 in relation to the *Public Service and Other Legislation (Civil Liability) Amendment Act 2014* and the request to review existing legislative immunities within my portfolio.

I wish to advise that my department does not have any existing legislative immunities in place.

Thank you for writing to me on this matter.

Yours sincerely

HON JANN STUCKEY MP

Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release



Minister for Tourism, Major Events,
Small Business and the Commonwealth Games

Ref: CTS No. 07255/14

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03 APR 2014

The Honourable Campbell Newman MP
Premier
PO Box 15185
CITY EAST QLD 4002

Dear Premier

Thank you for your letter of 19 March 2014 reminding of the need for the security of Cabinet information and document management processes.

I have noted the information provided. I can confirm that my Chief of Staff has circulated the requirements for handling Cabinet information to my office staff. I confirm that all staff in my office are familiar with the procedures of managing Cabinet information as outlined in section 4.14 of the *Queensland Cabinet Handbook* and that measures are in place to protect the security and confidentiality of Cabinet-related information.

Thank you again for bringing this matter to my attention.

Yours sincerely

HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release

Honourable	Name	MP	Title	Salutation	Address Line 1	Address Line 2
The Honourable	Campbell Newman ✓	MP	Premier of Queensland	Premier	PO Box 15185	CITY EAST QLD 4002
The Honourable	Jarrod Bleijie ✓	MP	Attorney-General and Minister for Justice	Attorney-General	GPO Box 149	BRISBANE QLD 4001
The Honourable	Tim Nicholls ✓	MP	Treasurer and Minister for Trade	Treasurer	GPO Box 611	BRISBANE QLD 4001
The Honourable	Jeff Seeney ✓	MP	Deputy Premier, Minister for State Development, Infrastructure and Planning	Deputy Premier	PO Box 15009	CITY EAST QLD 4002
The Honourable	Lawrence Springborg ✓	MP	Minister for Health	Minister	GPO Box 48	BRISBANE QLD 4001
The Honourable	John-Paul Langbroek ✓	MP	Minister for Education, Training and Employment	Minister	PO Box 15033	CITY EAST QLD 4002
The Honourable	Ian Walker ✓	MP	Minister for Science, Information Technology, Innovation and the Arts	Minister	GPO Box 5078	BRISBANE QLD 4001
The Honourable	Scott Emerson ✓	MP	Minister for Transport and Main Roads	Minister	GPO Box 2644	BRISBANE QLD 4001
The Honourable	John McVeigh ✓	MP	Minister for Agriculture, Fisheries and Forestry	Minister	GPO Box 46	BRISBANE QLD 4001
The Honourable	Andrew Powell ✓	MP	Minister for Environment and Heritage Protection	Minister	GPO Box 2454	BRISBANE QLD 4001
The Honourable	Jack Dempsey ✓	MP	Minister for Police, Fire and Emergency Services	Minister	GPO Box 15195	CITY EAST QLD 4002
The Honourable	Mark McArdle ✓	MP	Minister for Energy and Water Supply	Minister	PO Box 15456	CITY EAST QLD 4002
The Honourable	Andrew Cripps ✓	MP	Minister for Natural Resources and Mines	Minister	PO Box 15216	CITY EAST QLD 4002
The Honourable	David Crisafulli ✓	MP	Minister for Local Government, Community Recovery and Resilience	Minister	PO Box 15031	CITY EAST QLD 4002
The Honourable	Tracy Davis ✓	MP	Minister for Communities, Child Safety and Disability Services	Minister	GPO Box 806	BRISBANE QLD 4001
The Honourable	Tim Mander ✓	MP	Minister for Housing and Public Works	Minister	GPO Box 2457	BRISBANE QLD 4001
The Honourable	Glen Elmes ✓	MP	Minister for Aboriginal and Torres Strait Islander and Multicultural Affairs and Minister Assisting the Premier	Minister	PO Box 15397	CITY EAST QLD 4002
The Honourable	Steve Dickson ✓	MP	Minister for National Parks, Recreation, Sport and Racing	Minister	PO Box 15187	CITY EAST QLD 4002



Hon Jann Stuckey MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

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18 March 2014

The Honourable Campbell Newman MP
Premier of Queensland
Executive Building
100 George Street
BRISBANE QLD 4000

Dear Premier,

Staff – Office of Minister for Tourism, Major Events, Small Business and the Commonwealth Games

For your consideration and approval, I submit this request to transfer Danyelle Nolan to fill a media adviser vacancy in my Ministerial Office.

Ms Nolan is currently employed in the office of the Minister for Education, Training and Employment. I have consulted with Minister Langbroek who has agreed to this transfer.

Ms Nolan's employment will be on a part-time basis of three days a week. Her existing salary level should be pro-rated to reflect this agreement. Ms Nolan's transfer should take effect from Monday 31 March 2014.

Yours sincerely,

THE HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release



Premier of Queensland

MINISTER'S OFFICE

06 FEB 2014

For reply please quote: EC/DR – TF/13/19348 – DOC/13/161256

03 FEB 2014

The Honourable Jann Stuckey MP
Minister for Tourism, Major Events,
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Dear Minister

2014 Queensland Greats Awards

I am pleased to announce that the 2014 Queensland Greats Awards are open for nomination.

Since 2001, these prestigious awards have acknowledged and honoured outstanding individuals and institutions whose lifetime, or long-term, achievements have played a significant role in the history and development of Queensland.

I encourage you to promote the awards and help recognise and honour remarkable Queenslanders who are continuing to strengthen our communities and inspire the next generation.

Nominations close on 14 March 2014, with recipients announced at a ceremony held during Queensland Week, 31 May–8 June 2014.

For more information about the awards, please contact Ms Danika Ryan, Project Coordinator, Events Coordination by email at danika.ryan@premiers.qld.gov.au or on telephone (07) 3003 9107.

I thank you for your support of this important program.

Yours sincerely

CAMPBELL NEWMAN

Release



Hon Jann Stuckey MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

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1 May 2014

The Honourable Campbell Newman MP
Premier of Queensland
Executive Building
100 George Street
BRISBANE QLD 4000

Dear Premier,

Staff – Office of Minister for Tourism, Major Events, Small Business and the Commonwealth Games

For your consideration and approval, I submit the following staff member, having successfully completed their three month probationary period, be transferred to permanent contract.

Executive Assistant/Office Manager	Kierra Champion	Commencing – 2 nd May
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Yours sincerely,

THE HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release



Hon Jann Stuckey MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

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10 January 2014

The Honourable Campbell Newman MP
Premier of Queensland
Executive Building
100 George Street
BRISBANE QLD 4000

Dear Premier,

Staff – Office of Minister for Tourism, Major Events, Small Business and the Commonwealth Games

For your consideration and approval, I submit the following proposed staff member as a temporary appointment to fill a vacancy in my Ministerial Office.

Executive Assistant/Office Manager	Kierra Champion	Commencing – 3 rd February
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Attached for your reference is a copy of Ms Champion's résumé.

Yours sincerely,

THE HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release



Premier of Queensland

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The Hon Jann Stuckey MP
Minister for Tourism, Major Events, Small Business and the Commonwealth Games
Level 26
111 George Street
BRISBANE QLD 4000

Dear Minister

Thank you for your letter requesting approval for personal leave from 28th June to 5 July 2014 inclusive.

I provide approval for this leave and I note that the Honourable Tracey Davis MP, Minister for Communities, Child Safety and Disability Services will act as Minister for Tourism, Major Events, Small Business and the Commonwealth Games during this period.

My office will advise the Cabinet Secretary, State Affairs, Ministerial Services and the Hon Tracy Davis MP's office of these acting arrangements.

If you require any clarification please contact Kylie Lindsay in my office on (07) 3719 7012.

Yours sincerely

CAMPBELL NEWMAN

Release



Hon Jann Stuckey MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

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17 March 2014

The Honourable Campbell Newman MP
Premier of Queensland
Executive Building
100 George Street
BRISBANE QLD 4000

Dear Premier,

Staff – Office of Minister for Tourism, Major Events, Small Business and the Commonwealth Games

For your consideration and approval, I submit the below request to transfer the following staff member to fill a vacancy in my Ministerial Office.

Assistant Policy Adviser	Tristan Bick	Commencing – 24 th March
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Mr Bick is currently employed in the office of the Minister for Science, Information Technology, Innovation and the Arts. I have consulted with Minister Walker who has agreed to the transfer of this staff member.

Yours sincerely,

THE HON JANN STUCKEY MP
Minister for Tourism, Major Events, Small Business
and the Commonwealth Games

Release